

**ROYAL SOCIETY OF CHEMISTRY**  
**Industry and Technology Forum**  
**Formulation Science and Technology Group**

**Minutes of ANNUAL GENERAL MEETING held at 1.00 on 18<sup>th</sup> December 2007  
at Thomas Graham House Cambridge.**

**Present:** Clive Washington (CW), David Higgins (DH), Eric Paterson (EP), Claire Richards (CR), Jemimah Eve (JE), Andrew Howe (AH) Phillipe Rogrueda (PR)

**Apologies:** Pat Mulqueen (PM), Richard Greenwood (RG), Steven Bysouth (SB), Matthew Giles (MG), Lisa Benee (LB), Ghazala Sadiq (GS).

The Minutes of the previous AGM (6<sup>th</sup> December 2006) were agreed as a true and accurate record of the meeting.

**1) Chairman's Report**

The chairman reported that he felt it had been a successful year, with four meetings organised; these were well attended. Formula V was noted as a particular success. It was noted that there is increasingly a tendency for delegates to not sign up for conferences until the last minute. David thanked the committee for all their hard work, notably SB and CR for their publicity work. The FSTG application to run a day at IUPAC 2009 has been successful, and we enthusiastically look forward to this. We also look forward to organising Formula VI in Stockholm with YKI. Finally he thanked Ghazala Sadiq and Ged O'Shea as outgoing members for all their hard work.

**2) Treasurer's report**

The group worth is now approximately £40k. Monies from Secrets I (held 2006) received this year. Cost for the New directions in Complex Molecule Delivery yet to be paid (a modest loss is anticipated). Income from Secrets II and Formula V yet to be received (a surplus is anticipated for Secrets, but DECHEMA will take any surplus from FV). Given that £2500 has been received from the RSC for bursaries it was suggested that a separate bursary bank account be set up to provide a clear distribution route for this and other bursary monies. Four applications for bursaries for FV were received, two have been paid, the other were received only one day prior to the conference.

The report was accepted unopposed and a vote of thanks to MG for providing the report.

**3) Secretary's Business**

The secretary commented on the utility of the e-mail distribution list, and volunteered to continue to maintain this list. Two CDs of information were passed to the incoming secretary.

#### **4) Publicity Officer's Business**

It was commented that the FSTG's publicity has been very good this year. The newsletter is progressing well and will be continued next year.

#### **5) Election of officers and committee members**

JE was the only candidate for the post of secretary and was elected unopposed.

GS and GO retired from the committee this year.

Nominations as ordinary members were received from the remaining members of the committee, and were unopposed and elected en bloc.

New members were Phillippe Rogueda (proposed AH, seconded EP) John Jones (proposed CR, seconded CW) Flor Stiperstein (proposed CR, seconded EP). These were also unopposed and duly elected.

#### **6) AOB**

AH asked if the group had a policy on differential charging between academic and industrial delegates. DH replied that at the recent New Directions in Complex Molecule Delivery academic and industrial delegates paid the same prices but that students paid a heavily subsidised rate.

DH thanked Clive for his sterling efforts as secretary, including hosting conferences, organisation of away days and excellent communications.

**Meeting Closed** at 2.45

Date of next AGM to be confirmed.